Syllabus  Introduction to Applied Statistics (Math 160)  Handout date:  Tuesday, September 4  Fall 2007

Professor: James Bernhard  
Course website: math.ups.edu/~jbernhard  
Office: Thompson Hall 390G  
Email address: jbernhard@ups.edu (one of the fastest ways to reach me)  
Phone number: 879-3812 (one of the slowest ways to reach me)  
Office hours: TBA—check the course website

Note: The course website contains a complete calendar for the semester, as well as all homework assignments. Also, your grade to date (updated approximately weekly) will be available at all times through Blackboard (blackboard.ups.edu). The course name there is Mathematics 160 (Bernhard). Your score there is not an actual percentage, but a version of your overall score rescaled to fit a 90-80-70-60 curve. I will be happy to discuss your grade to date at a more detailed level at any time during the semester as well.

Textbook and course materials:  
The required text for this course is Introduction to the Practice of Statistics (fifth edition) by Moore and McCabe, and it is available at the campus bookstore. You will not need any of the supplementary books or materials that accompany the text. You should have access to a calculator (or computer) that will perform addition, subtraction, multiplication, division, trigonometric functions, and exponentiation. For the homework assignments (among other things) you will need access to a computer with Excel equipped with the Analysis Toolpak. This add-in comes with the Excel program, although not everyone will have installed it. If you have not, you should do so.

Course content and structure:  
We will cover most of Chapters 1-9 of the text in this course. Course work will consist of:

- Approximately weekly homework assignments which will generally be due in class on Fridays and consist of about 10 even-numbered problems.
- Approximately weekly quizzes which will usually be on Tuesdays at the beginning of class for about 10-15 minutes. There will generally be no make-up quizzes, so if you must miss one of these, you should see me to make arrangements.
- Two in-class midterms over the course of the semester. These will last for one class period each.
- A final exam, which will be on:
  
  \textit{Friday, December 21 from 12-2pm for the 1:00-1:50pm class section}

  \textit{Monday, December 17 from 8-10am for the 2:00-2:50pm class section.}

This date/time is set by the registrar and cannot be changed under ordinary circumstances. Wanting to leave campus earlier is generally not sufficient grounds for taking the final exam at a different time. Also, you must take the exam with your
own class section, not the other one. If you foresee a conflict with this date/time, you should notify me as soon as possible to discuss the situation.

- A presentation of approximately 10 minutes, to be given between November 30 and December 11 in class. We will randomly select/assign presentation dates later in the semester.

**Policy on late work:**
Late work will not be accepted without an appropriate reason, if possible explained to me before the lateness occurs. If you are falling behind or need to turn something in late though, please see me so that we can discuss it.

**Academic honesty:**
You are encouraged to work with others (other students, myself, tutors, etc.) on homework assignments in any way that helps you understand the material, but the write-up that you turn in should be your own. The presentation at the end of the semester should represent your own work as well. Of course, all quizzes and tests are to be done with no help from others. For further information on such issues, please see the official University of Puget Sound policy on academic honesty, which is posted on the web at [http://www.ups.edu/x4718.xml](http://www.ups.edu/x4718.xml).

**Office hours:**
I will make a deliberate effort to be accessible to you outside of the usual classroom hours, as I find that working with students individually or in small groups helps to improve the quality of instruction that I can offer. I hope that you will utilize my office hours with whatever frequency and in whatever ways that may assist you in learning the course material. If you cannot attend my office hours but have course-related questions that you would like to ask me, please do not hesitate to set up an appointment with me for another time.

**Grading:**
Your grade will be based on my assessment of your understanding of the material. By default, I will weight the various components of the course as follows:

- Homework assignments 20%
- Quizzes 25%
- Midterms (2) 10% each
- Final exam 25%
- Presentation 10%

However, these weights are subject to change due to individual circumstances, and if you feel that any of the above components do not accurately reflect your understanding of the material, you should let me know. If there are particular circumstances involved, it can be helpful if you inform me of that as well. If for some reason the above components do not provide a satisfactory assessment of your understanding, then please see me, and we can work to come up with another way for you to demonstrate your understanding.

**Other:**
Please feel free to contact me with any other questions you have regarding the course. I look forward to an enjoyable class with you this semester!